**HALTON SUPPORT SERVICES PAYMENT SCHEDULE 2020 - 2021**

**Special Services At Home /Passport Program**

Invoices are due on the “Invoice Due Date” to be eligible for payment on direct deposit dates. Invoices received after the “Invoice Due Date” each month will be processed the following month. Payments are made by direct deposit. If you have not previously received direct deposit please provide a void cheque or direct deposit slip (obtainable at your bank) for the person we are paying along with the invoice.

|  |  |
| --- | --- |
| **INVOICE DUE DATE** | **DIRECT DEPOSIT DATE** |
| Thursday May 7, 2020 | Monday May 25, 2020 |
| Thursday June 4, 2020 | Thursday June 25, 2020 |
| Monday July 6, 2020 | Monday July 27, 2020 |
| Thursday August 6, 2020 | Monday August 24, 2020 |
| Friday September 4, 2020 | Thursday September 24, 2020 |
| Monday October 5, 2020 | Monday October 26, 2020 |
| Thursday November 5, 2020 | Thursday November 26, 2020 |
| Friday December 4 2020 | Thursday December 24, 2020 |
| Tuesday January 5, 2021 | Monday January 25, 2021 |
| Thursday February 4, 2021 | Thursday February 25, 2021 |
| Tuesday March 2, 2021 | Wednesday March 24, 2021 |
| Monday March 1, 2021  Please predetermine the hours for the whole month of March. Complete a separate invoice and submit by March 1, 2021. Payments for March hours will be made in April 2021. | Thursday April 22, 2021 |

**INVOICES AND TIME SHEETS CAN BE FAXED, E-MAILED, MAILED OR DROPPED OFF AT:**

**Halton Support Services**

**53 Bond St, Oakville, Ontario, L6K 1L8**

**(Main Floor Switch Board)**

**Phone: 905-844-7864 x434 Fax: 905-849-6980**