MEMORADUM

TO: Board of Directors

FROM: James Duncan, Executive Director

DATE: June 3, 2019

RE: Broader Public Sector Procurement Directive

Under the Broader Public Sector Procurement Directive, CWSDS is required to provide a report confirming that the organization has conducted its procurements following approved policies, which comply with the requirements of the Broader Public Sector Procurement Directive.

During the 2018-2019 fiscal year, CWSDS participated in four purchasing groups (MGS Vendor of Record, Complete Purchasing, OECM and HealthPro) which assisted in meeting the BPS Directive for competitive pricing.

This will confirm for the fiscal year 2018-2019, CWSDS has complied with the Directive and the following was non-competitive:

Repairs and Maintenance: There were repairs that were required to Halton Hills due to septic issues that due to short notice CWSDS was unable to go to competitive bidding.

The Policy is posted on the main bulletin board for staff and public to view and can be found on the CWSDS website (cwsds.ca) under Business & Financials.