**HALTON SUPPORT SERVICES RESPITE PROGRAM**
PAYMENT SCHEDULE
2019-2020
Invoices are due on the **“Invoice Due Date”** to be eligible for payment on **direct deposit dates**. Invoices received after will be processed on the next date for direct deposit.
Invoices are due by 12 noon on due date.

|  |  |
| --- | --- |
| INVOICE DUE DATE | Direct deposit date |
| Thursday April 18, 2019 | Friday May 6 ,2019 |
| Friday May 10, 2019 | Tuesday May 21, 2019 |
| Friday May 24 ,2019 | Tuesday June 4, 2019 |
| Friday June 7, 2019 | Thursday June 20, 2019 |
| Friday June 21,2019 | Thursday July 4 ,2019 |
| Tuesday July 09, 2019 | Monday July 22, 2019 |
| Wednesday July 24, 2018 | Tuesday August 6 ,2019 |
| Friday August 9,2019 | Wednesday August 21, 2019 |
| Thursday August 22, 2019 | Friday September 6, 2019 |
| Monday September 9, 2019 | Monday September 23, 2019 |
| Monday September 23, 2019 | Friday October 4, 2019 |
| Friday October 4, 2018**All first allotment Invoices must be in by Oct 11/18** | Wednesday October 23, 2019 |
| Friday October 11, 2019 | Wednesday November 6, 2019 |
| Thursday November 7, 2019 | Thursday November 21, 2019 |
| Friday November 22,2019 | Wednesday December 4, 2019 |
| Friday December 6,2019 | Friday December 20, 2019 |
| Tuesday December 17, 2019 | Friday January 6, 2020 |
| Monday January 6, 2020 | Tuesday January 21 ,2020 |
| Friday January 24, 2020 | Tuesday February 5, 2020 |
| Friday February 7, 2020 | Friday February 21, 2020 |
| Friday February 21, 2020 | Tuesday March 5, 2020 |
| Friday March 6, 2020**All invoices must be in by March 11/20** | Friday March 20, 2020 |

**Please predetermine the hours for the month of March. Complete a separate invoice and summit by
March 11, 2020. Payment will be made Friday April 5, 2020.**

Invoices and time sheets can be faxed, E-mailed, mailed or dropped off at:

**53 Bond Street
Oakville, Ontario L6K 1L8**

**(Main Floor Switch Board)**

Phone: 905-844-7864 Fax: 905-849-6980
 **E-mail: hssinfo@cwsds.ca**