



<b>Title:</b>	Board Director
<b>Term:</b>	3 Years with a potential of one additional 3-year term, commencing JUNE 2018
<b>Yearly Commitment:</b>	Monthly in-person meetings on second Tuesday each month, 1 half-day Board retreat, and occasional ad hoc 60-minute conference calls (meeting preparation time an additional hour per meeting)

### **Preamble**

CWSDS is a not-for-profit service provider that provides a wide range of exceptional clinical, behavioural and residential services to individuals with developmental disabilities and complex needs in Dufferin, Halton, Peel, Waterloo and Wellington regions. We are widely recognized as a premier service provider by clients, families, clinicians and the Ministry of Community and Social Services. We operate a central facility in Oakville ON, plus 9 satellite sites throughout the region.

The Board is currently searching for 3 Directors.

### **Our Vision, Purpose and Values**

**Vision:** Recognized as driving innovation and excellence in specialized services for individuals with developmental disabilities

**Purpose:** To improve the quality of life for individuals with developmental disabilities who have complex needs by providing specialized services and supports

**Values:** The following values are central to our operation and caring culture

- Accountability
- Adaptability
- Collaboration
- Inclusion
- Innovation
- Respect

### **Our Governance: The Board of Directors**

The role of the Board of Directors is to govern and oversee the affairs of CWSDS.

Board in person meetings are held monthly in Oakville with teleconferences as required. Board Directors are required to attend all board meetings and must sit on at least one board committee.

### **Director Qualifications**

As a leader, you seek to volunteer with an organization committed to enhancing the lives of persons with

Developmental Disabilities and their families.

With the combination of your personal interest, experience and commitment to the sector and your professional expertise, you can help lead CWSDS as it embraces the increasing demand for service.

- Ideally, you have strong senior Human Resources expertise and experience to enhance the Board's current complement of skills.
- Alternatively, an individual with experience in law and/or governance practices would be beneficial to the Board complement.
- Alternatively, an individual with financial acumen or an accounting designation would ensure that the Board has sufficient depth in this area of expertise.

The primary role of the Board of Directors is to govern CWSDS according to the corporation's Letters Patent, By-Laws and policies. In so doing,

- We are responsible for hiring and overseeing the performance of the Executive Director.
- We, in conjunction with the Executive Director and senior management, establish strategic directions and set risk strategy policies for the organization.
- We provide operational oversight for the senior management team and ensure that CWSDS has a continuous quality improvement strategy and plan.

In coming to the Board's decisions, Board members are expected to participate openly and vigorously in Board discussions so that the Board can make the best, most informed decisions and choices. Individual Board members carry many duties and responsibilities in this process, including:

- Duty of Knowledge
- Duty of Care
- Duty of Skill & Prudence
- Duty of Diligence
- Fiduciary Duty
- Duty of Trusteeship

### **Apply now**

If you are interested in employing your skills to benefit the lives of the specialized populations that we serve, please submit a letter of interest along with a 2-page CV highlighting your experience and qualifications including: business/work experience, academic qualifications, experience that would assist the Board, previous board experience, and previous community and/or volunteer activities.

Please send to the nominating committee c/o [khunter@cwds.ca](mailto:khunter@cwds.ca)

For further information on CWSDS please visit [www.cwds.ca](http://www.cwds.ca)

**Application deadline: April 1, 2018**

We thank you for your interest.