MEMORADUM

TO: Board of Directors

FROM: Silvie Crawford, CEO

DATE: May 3, 2022

RE: Broader Public Sector Expenses Directive

Under the Broader Public Sector Expenses Directive, CWSDS is required to provide a report setting out summary information on all hospitality events paid for by the organization and that CWSDS is incompliance with the Reimbursable Expenses guidelines.

This will confirm for the fiscal year 2021-2022, no hospitality events were paid for by the organization and confirm that the travel, meal and hospitality expenses followed policies and were in compliance with the Broader Public Sector Expenses Directive and CWSDS’ expense policy 12-024.

The Policy 12-024 is posted on the main bulletin board for staff and public to view and can be found on the CWSDS website (cwsds.ca) under Business & Financials.